

# SIGNATURE CATERING









Breakfast Menu Selections Include Fresh Brewed Coffee, Decaf, Hot Tea, And Orange Juice Priced Per Person

CLASSIC CONTINENTAL BREAKFAST Assortment of House-made Muffins and Danishes

### HEALTHY START

Assortment of House-made Muffins and Scones Vanilla Yogurt with Fresh Berries and Granola

### RAIDER BREAKFAST BUFFET

French Toast or Pancakes with Syrup and Butter, Scrambled Eggs and choice of two of the following: Sausage Patties, Sausage Links, Turkey Sausage, Turkey Bacon, Potatoes O'Brien, Au Gratin Hashbrowns, Crispy Bacon, Honey Glazed Ham or Tater Tots

### CHAMPIONSHIP CONTINENTAL

Assortment of House-made Muffins and Danishes, Fresh Sliced Fruit

### HOT OATMEAL BAR

Hot Oatmeal served with dried Cranberries, Brown Sugar and Maple Syrup

### BOXED BREAKFAST

All Boxed Breakfast include Yogurt, two pieces of Whole Fruit, Muffin, Granola Bar, Bagel with Cream Cheese, and Bottled Juice

### **BREAKFAST A LA CARTE**

Assorted House-made Danish House-Made Cinnamon Roll French Toast Bake Assorted House-made Scone Yogurt Parfaits with Granola Assorted House-made Doughnuts Fruit Salad Assorted House-made Granola Bar Breakfast Breads Power Balls Assorted Mini Quiche Pancakes Oven Roasted Potatoes Scrambled Eggs Pork or Turkey Sausage Bacon or Sausage Gluten Sensitive/Dairy Free options | additional cost

# BREAKFAST







# **BOXED LUNCHES & WRAPS**



Please allow a minimum of 72 hours advanced notice on any order to guarantee product availability\* Priced Per Person

### STANDARD BOXED LUNCH

ATHLETIC BOXED LUNCH Includes One Piece of Seasonal Whole Fruit, Potato Chips, Fresh Bakery UMU Bakery Cookie, Condiments, Mint, Napkin and AVI UMU Label Bottled Water

### CHOICE OF ONE SANDWICH:

SMOKED CHICKEN AND AMERICAN Thin sliced In-House Smoked Chicken Breast and American Cheese On Fresh House-made Kaiser Roll

HONEY HAM AND SWISS Thin-sliced Honey Ham and Great Lakes Swiss Cheese on Fresh House-made Kaiser Roll

> PEANUT BUTTER AND JELLY Triple decker sandwich with layers of Creamy Peanut Butter and Jelly

### VEGETARIAN HOUSE WRAP

UMU Hummus, Spring Mix, Quinoa, Oven Roasted Vegetables and Balsamic Aioli in a Garlic Herb Wrap

### **EXECUTIVE BOXED LUNCHES**

Includes one piece of seasonal Whole Fruit, choice of UMU Pasta Salad or UMU Potato Salad, Miss Vickie's Sea Salt Chips, fresh baked UMU Bakery Cookies, Mint, Napkin and your choice of canned Pepsi product (ask for availability) or Bottled Water (Aquafina)

# **CHOOSE THREE (ONLY)**

### DELUXE CAESAR WRAP

Chopped Romaine, Parmesan Cheese, Roasted Red Peppers, Grilled Chicken and Caesar Dressing in a White Flour Wrap

### CHAPMAN WRAP

In-House Smoked Chicken, Ham, Bacon, Avocado, Crumbled Hard Boiled Egg, Spring Greens and Lemon Herb Aioli in a Garlic Herb Wrap

### ROASTED TURKEY CLUB

Bacon, Lettuce, Tomato and Mayo in a White or Wheat Wrap

### VEGETARIAN HOUSE WRAP

UMU Hummus, Spring Mix, Quinoa, Oven Roasted Vegetables and Balsamic Aioli in a Garlic Herb Wrap

### THAI CHICKEN WRAP

Shredded Ginger Chicken, Sliced Cucumber, Shaved Carrot, Shredded Red and Green Cabbage and Spicy Thai Peanut Sauce in a White Flour Wrap

### **EXECUTIVE SALAD BOXED LUNCHES**

Includes seasonal Fruit Salad Cup, Potato Chips, fresh baked UMU Bakery Cookies, Mint, Napkin and AVI UMU label Bottled Water

### **CHOOSE ONE ENTREE SALAD**

SPRING GREEN SALAD Mixed Greens with Balsamic Vinaigrette

### DELUXE CHICKEN CAESAR SALAD

Chopped Romaine, Grilled Chicken, Great Lakes Parmesan, Roasted Red Peppers, Cracked Black Pepper with Caesar Dressing

### UMU CHEF'S SALAD

In-House Smoked Chicken, Honey Ham, Tomato, Hard Boiled Egg, Cheddar Cheese and Cucumbers over Spring Greens with choice of Ranch or Italian Dressing





### **CLASSIC SANDWICH BUFFET**

Served with House-made Kettle Chips, Side Salad or Pasta Salad Assortment of fresh baked UMU Bakery Cookies, Ice Water and Iced Tea or Lemonade Choice of three of the following Sandwich selections:

### ROAST BEEF AND CHEDDAR

Thin sliced In-House Black Peppercorn Roast Beef, Great Lakes Cheddar Cheese, Horseradish Aioli, Lettuce and Tomato on your choice of House-made White Bread or Wheat Bread

### SMOKED CHICKEN AND AMERICAN

Thin sliced In-House Smoked Chicken Breast, American Cheese, Mayonnaise, Lettuce and Tomato on your choice of House-made White Bread or Wheat Bread

### UMU TUNA SALAD

Wild-caught Skipjack Tuna with finely minced Parsley, Celery and Red Onion tossed in Mayonnaise on your choice of House-made White Bread or Wheat Bread

### UMU EGG SALAD

Fresh hand peeled Hard-Boiled Eggs with Chives, Paprika and Mustard tossed in Mayonnaise on your choice of House-made White Bread or Wheat Bread

### UMU CHICKEN SALAD

Hand-cut chunks of juicy Chicken Breast with finely minced Parsley, Celery and Red Onion tossed in Mayonnaise on your choice of House-made White Bread or Wheat Bread

### CAJUN TURKEY BREAST

Thin sliced Cajun Turkey Breast with Bacon, Avocado, Tomato, Pickled Red Onion, Swiss Cheese, Cilantro Aioli on White or Wheat Bread

### HONEY HAM AND SWISS

Thin sliced Honey Ham, Great Lakes Swiss Cheese, Mustard, Lettuce and Tomato on your choice of House-made White Bread or Wheat Bread

### CAPRESE WRAP

Marinated Tomatoes, Shredded Mozzarella Cheese, Spinach, Pesto Mayo served in a Spinach Wrap

### **BUFFALO CHICKEN WRAP**

Spicy Buffalo Chicken Salad, Shredded Cheddar Cheese, Buttermilk Ranch Dressing, Shredded Lettuce and Tomato in a White Flour Wrap

### CHICKEN CAESAR WRAP

Chopped Romaine, Great Lakes Parmesan, Caesar Dressing and Grilled Chicken a White Flour Wrap

### VEGETARIAN HOUSE WRAP

UMU House-made Hummus, Spring Mix, Balsamic Aioli and Oven-Roasted Vegetables in a Garlic-Herb Wrap

Add Soup Du Jour or UMU House-made Classic Chili for an additional cost



SIGNATURE SALAD BUFFET All Signature Buffets come with Ice Water and Lemonade or Iced Tea \*Minimum of 15 Guests - Priced per Person

### SOUTH OF THE BORDER Lunch | 16.70 Dinner | 20.00

Choice of Grilled Chicken and Seasoned Beef, Grilled Fajita Vegetables and Spanish Rice served with Soft Tortillas, Tortilla Chips and House-made Assorted Cookies. Toppings: Shredded Lettuce, Tomatoes, Shredded Fajita Cheese, Salsa and Sour Cream

### MIDWESTERN PIEROGI BAR Lunch | 15.70 Dinner | 18.80

Seared Potato and Cheddar Pierogi served with Buttered Onions, Grilled Kielbasa Coins, Sour Cream and Crispy Bacon Bits, Onion and Sage Relish. Served with UMU Garden Salad and fresh baked **UMU Bakery Cookies** 

### **ITALIAN FEAST**

Lunch | 16.90 Dinner | 20.00 Choice of Pasta: Penne, Ziti or Gemelli Choice of Sauces (Pick Two): House-made Marinara, Roasted Garlic Alfredo, House Pesto or Youngstown Blush Choice of Toppings (Pick Two): Grilled Chicken Strips, Meatballs, Portabella Mushrooms or Roasted Vegetables All served with fresh baked UMU Garlic Bread, Classic Tossed Caesar and fresh baked **UMU Bakery Cookies** 

# ALL-AMERICAN BACKYARD BARBECUE

Lunch | 13.35 Dinner | 15.80 Hamburgers, Hot Dogs, Baked Mac and Cheese, Mustard Potato Salad, Cole Slaw, Watermelon Wedges (seasonal) and fresh baked UMU Cookies

### ASIAN BOWL BUFFET

One Protein | 16.70 Two Protein | 18.90 Asian Chopped Salad, White Rice, Asian Stir-fry Vegetables. Choice of: Beef and Broccoli in a Garlic Ğinger Sauce, Mongolian Beef, Sweet and Sour Chicken, Orange Chicken, General TSO Chicken and Chinese Almond Cookies

### **GREEK ISLAND CRUISE BUFFET** Lunch | 17.65 Dinner | 20.50

Greek Salad, UMU House-made Hummus and Plta Chips, Tabbouleh, Spanakpoita with House-made Tzatziki Sauce, Greek Pastitsio, Chicken Souvlaki and Traditional Baklava

### SOUP 'N' SALAD

Lunch | 11.80 Dinner | 13.35 Build-Your-Own Salad Bar with Assorted Toppings such as Tomatoes, Shredded Cheese, Green Peppers, Carrots, Cucumbers, Croutons and Your Choice of Two Dressings, Assorted UMU Bakery Rolls with Butter, fresh baked UMU Cookies and Soup Du Jour with Assorted Crackers.

Add Soup Du Jour or UMU House-made Classic Chili for an additional 2.00 per person



**BUILD YOUR OWN DINNER BUFFET** The following buffet options are available for lunch or dinner. All buffet menus include Ice Water and Lemonade or Iced Tea.

# RAIDER BUFFET

LUNCH DINNER Choice of one Signature Entree, Two Accompaniments, Garden Salad or Caesar Salad, One Traditional House-made Dessert and Fresh Baked UMU Bakery Rolls with Butter

### HARTSHORN BUFFET LUNCH DINNER

Choice of Two Signature Entrees, Two Accompaniments, Garden Salad or Caesar Salad, One Traditional House-made Dessert and Fresh Baked UMU Bakery Rolls with Butter

### CHAMPION BUFFET

### LUNCH DINNER

Choice of Three Signature Entrees, Two Accompaniments, Garden Salad or Caesar Salad, One Traditional House-made Dessert and Fresh Baked UMU Bakery Rolls with Butter

### MEAT OPTIONS

Seven Layer Beef Lasagna Garlic and Herb Roast Beef with Au Jus Baked Ziti with Italian Sausage Herb Crusted Pork Loin Horseradish Crusted Roast Beef with Au Jus

### POULTRY OPTIONS

Grilled Cilantro Lime Chicken Breast with Mango Salsa Chicken Picatta Chicken Marsala Blackened Chicken with Pico de Gallo with White BBQ Sauce Italian Herb Grilled Chicken with Herb Au Jus Sliced Oven Roasted Turkey Breast

### VEGETARIAN AND FISH OPTIONS

Baked Rigatoni with Ricotta Cheese Seven Layer Roasted Vegetable Lasagna with Whipped Ricotta and Red or White Sauce Ratatouille Stuffed Portabella Blackened Cod with Cajun Remoulade Grilled Shrimp Penne Alfredo

### SIGNATURE ACCOMPANIMENT SIDE DISHES

Garlic and Rosemary Roasted Redskins Classic Baked Potatoes with Butter and Sour Cream Roasted Garlic Whipped Potatoes Au Gratin Potatoes Chargrilled Parmesan-Cracked Black Pepper Polenta Traditional Rice Pilaf Wild Rice Pilaf Seasonal Vegetable Medley Green Bean Amandine Dill and Honey Glazed Carrots Buttered Corn Sugar Snap Peas Classic California Blend Three Cheese Truffle Mac 'n' Cheese Grilled Citrus Asparagus (Seasonal)

### TRADITIONAL HOUSE-MADE DESSERTS

Classic Layered Cakes (Chocolate, Vanilla, Lemon, Carrot or Red Velvet) New York Cheesecake (Raspberry, Caramel or Chocolate Sauce) Classic UMU Bakery Fruit Pies (Apple, Blueberry, Peach, Cherry)



### **HEARTH-FIRED PIZZAS**

All of our pizzas are fired in our state-of-the-art hearth oven and made with fresh dough made daily, upon order, with only the best ingredients. Gluten sensitive, vegetarian and vegan options are always available! Ask for details.

### CLASSIC 16" CHEESE PIZZA

House-made dough topped with House-made Original-recipe Pizza Sauce, Provolone-Mozzarella Cheese Blend, Parmesan Cheese and a light brush of Herb Olive Oil on the Crust.

### CLASSIC 16" PEPPERONI PIZZA

House-made dough topped with House-made Original-recipe Pizza Sauce, Provolone-Mozzarella Cheese Blend, Pepperoni, Parmesan Cheese and a light brush of Herb Olive Oil on the Crust

### VEGETABLE PIZZA 16" Mushrooms, Green Peppers and Onions

### BUILD-YOUR-OWN PIZZA 16" CHOOSE UP TO THREE TOPPINGS

Green Peppers Roasted Red Peppers Black Olives Red Onion Sliced Mushrooms Pepperoni Italian Sausage

Tomatoes Bacon Bits Jalapenos

\*Additional Toppings for an additional cost



# **HOT APPETIZERS**



HOT APPETIZERS PRICED PER DOZEN

**BACON-WRAPPED CHICKEN SATAYS** Tender Chicken Breast wrapped in Sugardale Bacon drizzled with House-made Pineapple-Teriyaki Glaze

MINI BEEF WELLINGTON

Tender Beef topped with Mushroom Duxelle and baked in a Flaky Puff Pastry

> **MINI CRAB CAKES** Hand-picked Mini Crab Cakes served with Cajun Remoulade

ITALIAN STUFFED MUSHROOM CAPS

Baby Portabella Mushrooms stuffed with Spicy Italian Ground Sausage, Roased Red Peppers, Wilted Garlic Spinacha and Great Lakes Parmesan and Fresh Mozzarella Cheeses

SPINACH STUFFED MUSHROOM CAPS Baby Portabella Mushrooms stuffed with Wited Garlic Spinach and Feta Cheese

SOUTHWEST STUFFED MUSHROOM CAPS

Mushrooms stuffed with authentic Chorizo Sausage, sautéed Peppers and Onion and Queso Fresco

### WILD MUSHROOM CIGARS

Wild Mushroom Duxelles wrapped in crispy fried Wonton Wrappers served with Smoked Paprika Ranch

**SPANAKOPITA** Spinach and Feta Cheese wrapped in flaky Phyllo and served with House-made Tzatziki

PETITE QUICHES

Chef's assortment of Mini Quiches with favorites such as Quiche Lorraine and Spinach Quiche

ADOBO CHICKEN QUESADILLA Slow cooked Adobo Chicken with Jack and Cheddar Cheese melted in a grilled Flour Tortilla served with Sour Cream and Salsa

### ASIAN BEEF SATAY

Tender Hand-Cut Ginger, Sriracha and Sesame Marinated Beef with your choice of Peanut-Mint Sauce, Sweet Thai Chili or Hoisin BBQ Sauce

JUMBO CHICKEN WINGS Choose from our House-made Sauces and Seasonings Choose from our House-Made Sauces and Seasonings (one sauce/seasoning per dozen, please) Sauces: Honey BBQ,Classic Buffalo, Sesame-Sriracha, Honey Mustard, Fresh Jamaican Jerk, Firecracker Thai Peanut Dry Seasoning: Zesty Ranch, Garlic-Parmesan, Cajun, Chipotle BBQ, Mango-Habanero Served with your choice of Celery or Carrot Sticks and Bleu Cheese or Ranch Dressing

### PEPPERJACK-STUFFED ARANCINI

Crispy Roasted Garlic Risotto Fritters stuffed with Pepperjack Cheese served with Spicy Pomodoro Sauce

### **VEGETABLE EGGROLLS**

Sautéed Julienned Vegetables rolled in Crispy Golden Wonton Wraps and Served with Sweet Thai Chili Sauce

### **DEVILS ON HORSEBACK**

Chorizo-Stuffed Medjool Dates wrapped in Sugardale Bacon served with House-made Harissa

### **COLD APPETIZERS**

PRICED PER DOZEN (except where noted)

### SHRIMP COCKTAIL

Served chilled with House-made Cocktail Sauce and Lemon Wedges

### MEDITERRANEAN PLATTER

Fresh Grilled Seasonal Vegetables, Artichoke Salad, Mushroom Salad, Roasted Red Peppers and Hiram House Hummus with Toasted Pita Chips

### **ITALIAN CHEVRE CROSTINI**

Whipped Chevre Ricotta with Fresh Seasonal Herbs, Roasted Tomatoes, Balsamic Glaze and Fresh Basil

### CLASSIC TOMATO BRUSCHETTA

Hand-cut Balsamic-Basil marinated Tomatoes topped with Great Lakes Parmesan on House-made Crostini

### BALSAMIC CHEESE TORTELLINI SKEWERS

Multi-color Cheese Tortellini marinated in Balsamic Dressing with fresh Grape Tomatoes on a skewer

### ALMOND-MANGO CHICKEN SALAD PHYLLO

House-made Chicken Salad with toasted Almonds, Fresh Mango and Fresh Cilantro in a Flaky Phyllo Cup

### CHEF'S HAND-ROLLED SUSHI SELECTION

Four Pieces Each of California Roll, Philadelphia Roll and Cucumber Roll served with House-made Yum Yum Sauce, Wasabi, Soy Sauce, Pickled Ginger and Chopsticks. Ask about other sushi options and upgrades!

### JERK FILET CROSTINI

Shaved Jerk Beef Tenderloin topped with Roasted Tomatoes, Goat Cheese and Balsamic Reduction

### SMOKED SALMON CANAPÉ

Whipped Cream Cheese with Imported Scottish Smoked Salmon, Capers and Fresh Dill

### TAILGATE CHIPS 'N' DIPS

Hand-Cut Tortilla Chips with Salsa Add Guacamole | 1.95 Per PERSON

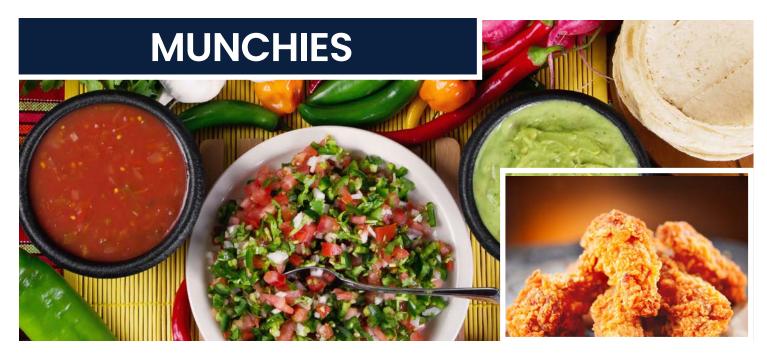
### UMU HOUSE-MADE HUMMUS

AND PITA CHIPS Our Classic UMU House-made Hummus served with Pita Chips

### CHEF'S CHARCUTERIE BOARDS

Assorted Domestic Cheeses Chef's choice of Select Domestic Cheeses with Crackers, House-made Crostini and Fresh Berries with Select Imported Cheeses Chef's choice of Select Imported Meats such as English Wensleydale, Gouda, Gruyere, Swiss and Havarti with Select Domestic Meats Chef's choice of Select Domestic Meats such as Salami, Turkey Pastrami, Pepperoni and Honey Ham with Select Imported Meats Chef's choice of Select Imported Meats such as Mortadella, Capicola, Genoa Salami, Prosciutto and Soppressata with Grilled and Pickled Vegetables Chararilled Balsamic-Marinated Zucchini, Eggplant, Yellow Squash and Red Bell Peppers with Pickled Red Onions, Carrots and Cauliflower and Premium Charcuterie Board Accoutrements such as French Cornichons, Whole Grain Mustard and Black Mission Fig Jam





### **MUNCHIES**

QUESADILLA WEDGES CHICKEN, CHEESE OR VEGETABLE JUMBO CHICKEN WINGS

CHICKEN WINGS WITH CHOICE OF RANCH OR BARBECUE SAUCE

NACHO BAR Nacho Cheese, Salsa, Sour Cream and Tortilla Chips \*add Guacamole \* add Beef or Chicken

HOT MINI SLIDERS Pulled Pork or Chicken, Sloppy Joe, Roast Beef

COLD MINI SLIDERS Turkey, Ham, Chicken, Tuna, Egg Salad, Vegetarian

HOMESTYLE CHILI BAR Choice of Two Chilis (Vegetarian, Turkey, Beef or White Chicken Chili) With Sour Cream, Shredded Cheese Crackers, Cornbread and Tossed Salad

PIZZA PARTY Pizza Choice of Three Toppings per Pizza, Tossed Salad with Dressing CHIPS AND DIPS Choice of House-made Kettle or Tortilla Chips and One of the Following Dips:

French Onion (served cold) Buffalo Chicken (served warm) Spinach and Artichoke (served warm) Salsa

Guacamole

UMU HOUSE-MADE HUMMUS AND PITA CHIPS

Our Classic UMU House-made Hummus served with Pita Chips

SOFT PRETZELS

Served with warm Cheese Sauce and Mustard

FRESH FRUIT

VEGGIES AND DIP

DOMESTIC CHEESE AND CRACKERS

### FLAVORED POPCORN 3 FLAVORS

Kettle, Butter, Caramel, White Cheddar and Ranch



# DESSERTS



### **DESSERTS A LA CARTE**

DESSERT BARS **RICE KRISPIE TREATS** MOUNT MUNCH

Standard Decoration Included Custom Decoration - additional charge may apply SIGNATURE FLAVORS

**UMU BAKERY HOUSE-MADE CAKES** 

White, Chocolate, Marble Red Velvet or Carrot

SIGNATURE ICINGS Buttercream, Whipped Cream, Cream Cheese

UNFILLED CAKES 8" Round Cake (Serves 8 - 10) Sheet Cake, Quarter (Serves 15 - 18) Sheet Cake, Half (Serves 25 - 30) Sheet Cake, Full (Serves 60 - 70)

FILLED CAKES - CHOICE OF FILLING 8" Round Cake (Serves 8 - 10) Sheet Cake, Quarter (Serves 15 - 18) Sheet Cake, Half (Serves 25 - 30) Sheet Cake, Full (Serves 60 - 70)

UMU BAKERY CUPCAKES MINI REGULAR **GOURMET SPECIALTIES** 

UMU BAKERY BROWNIES Iced or Powdered Sugar or Fudge Topping

### **ASSORTED DONUTS**

### **ASSORTED COOKIES**

FAMOUS UMU CUT-OUT COOKIES Frosted and Decorated

ICE CREAM SUNDAE BAR Chocolate, Vanilla, Two Syrups, and 5 Toppings Additional Toppings

### TRUFFLES

### BUCKEYES

### **MINI CHEESECAKES**

### PIES PER REQUEST

Gluten Free Options Upon Request

# **DESSERT RECEPTION**





### DESSERT RECEPTIONS 25 Guest Minimum Required

All packages come with Lemonade and Coffee

Silver Package Pick Three Signature Dessert Reception Options Gold Package Pick Five Signature Dessert Reception Options

Platinum Package Pick Seven Signature Dessert Reception Options

Brownie Bites Buckeyes Whoopee Pies Chocolate, Raspberry, Blueberry, Caramel

Oreo Bar Butterfinger Bar Assorted Truffles Snicker's Cheesecake Bar Cinnamon Roll Cheesecake Bar

Mini Chocolate Cream Pies Mini Banana Cream Pies Strawberry Cookie Tart Raspberry Cookie Tart Assorted Mini Cannoli Strawberry Shortcake Bites Mini Cheesecakes

M&M Bar Reese's Bar Lemon Bar White Chocolate Raspberry Bar Strawberry Lemonade Bar S'mores Bar

Mini Key Lime Pies Fresh Berry Tartlets Blueberry Cookie Tart Classic UMU Bakery Cupcakes Choice of Mini, Petite or Regular

### ALLERGEN SENSITIVE OPTIONS

Please add an additional 2.00 per person

Gluten Free/Dairy Free Gooey Butter Cake Strawberry, Raspberry or Chocolate Gluten Free Angel Food Cake Gluten Free/Dairy Free Vegan Chocolate Mousse Gluten Free Flourless Chocolate Cake Gluten Free Almond Orange Cake Gluten Free Strawberry Shortcake

# <image><image>

### **BEVERAGES**

CANNED SODA Assorted Pepsi Products

FULL COFFEE SERVICE Freshly Brewed Coffee, Decaf Coffee and Hot Tea

ORANGE JUICE

### HOT CHOCOLATE PACKETS

### GOURMET HOT CHOCOLATE

TROPICANA BOTTLED JUICE Apple, Cranberry, Ruby Red Grapefruit and Orange

> INFUSED WATER Choice of One and Ice Water

> > AQUAFINA

FRUIT PUNCH

LEMONADE

CIDER (SEASONAL)

### HOT CHOCOLATE BAR

# ORDERING GUIDELINES

## THANK YOU FOR CHOOSING AVI FRESH AT THE UNIVERSITY OF MOUNT UNION!

### ORDERING TIMELINE

All caterings should be ordered/finalized I week prior to your event. In the case your event is made on short notice, we will be more than happy to assist you; however, menu selections may be limited. A late booking fee of \$15.00 or 15%, whichever is greater, may be added to any event that that is scheduled within 72 hours.

### **GUARANTEE COUNTS**

A final meal count is required no later than 72 hours prior to the event and will not be decreased after this date for final billing purposes. Event billing is based on the guarantee or the number served, whichever is greater. A service charge will be added to all orders that do not meet the minimum number of guests.

### FOOD SAFETY

AVI Fresh believes in food safety and follows the Ohio Department of Health Guidelines. Food, beverages and serving equipment may not be taken from any event. AVI Fresh cannot accept the liability for food or beverages not properly handled when removed from a function. Thus, we strongly discourage doing so.

### EQUIPMENT

All equipment provided for a non-attendant function shall be the responsibility of the contracted group. Food, beverages and serving equipment may not be removed from any event. We regret that any unconsumed food during the event may not be removed from the serving location, due to our internal company safety regulations. Removal of serving equipment will result in replacement value being added to the billing invoice.

### **EVENT DELIVERIES**

AVI Fresh Catering will deliver to any location on campus during the hours of 7:00AM-8:00PM Monday through Saturday. Service outside of those hours may incur a labor surcharge

### DELIVERY CHARGE

For a full catering set up, there will be a \$25.00 delivery charge for any event held outside of the Hoover Price Campus Center. Delivery to the Nature Center is \$50.00.

For a catering that utilizes disposable small wares and does not require a catering attendant, the fee will be \$10.00. China delivery charge is \$50.00.

### PRICING AND PAYMENT

Any meal served after 4:00 PM will be referred to as "dinner" for billing purposes. When planning an event, a University of Mount Union account number is needed for the ordering of food. When an order is to be billed without a University of Mount Union account number, the payment must be received before the event.

All non-campus related events will be charged a 15% Service Charge and you are required to provide a credit card number to secure your event. For events that are not billed through a university account, remaining balances must be paid prior to the start of the event by authorizing a credit card charge or check payable to AVI Foodsystems.

### PLACING YOUR ORDER

Please call the AVI University of Mount Union Catering Office at 330.829.8177 or email us anytime at catering@mountunion.edu to discuss your event.

### ARRANGING AND RESERVING A DATE

All room reservations for the University of Mount Union events must be coordinated with Deb Edwards at 330.823.2881 prior to discussing catered meals with AVI Foodsystems. It is the responsibility of the guest to reserve the room and discuss details for event set-up.

### ADDITIONAL CHARGES

All prices quoted include basic linen to cover buffet tables. Additional linens can be ordered to cover registration tables or any other tables that you may need for your event at a cost of \$5.00 per table. Linen fee required anywhere on campus. Black Swirl Fee is \$0.75 per person.

### CANCELLATION

Please notify the Catering Office of all cancellations as soon as possible. Events or menu items cancelled less than 72 hours prior to the event dated will be billed 100% of the total invoice.

# MEET, EAT AND ENJOY!

The University of Mount Union's catering team members are ready to make your catered event a success. From the first time you call until your pick-up or delivery time, our catering team will make sure your order is right and ready when you need it.

